

**Collaborative Communication  
in Special Education Dispute  
Resolution**

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Special Education Mediation Services



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**Collaborative Communication  
in Special Education  
Dispute Resolution**




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**Special Education Mediation Services**

Grant-Funded	Free	Federally Mandated
A Grant-Funded Initiative of the Michigan Department of Education Office of Special Education (OSE).	Offer FREE mediation, IEP facilitation and collaborative communication training to schools and parents across Michigan.	Enables the OSE to meet its obligation under the IDEA to provide statewide mediation services at no-cost to schools and parents to resolve special education disputes.

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**Why are we HERE?**

**More need to know!**

**Enhanced efforts on SEMS program outreach**

- Attend special education related conferences.
- Attend family serving conferences related to children with special needs.
- Speak with Parent Advisory Committees.
- Speak with ISD, LEAs and PSA administrative staff.
- Professional development.



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**What We Do**

- Foster cooperation
- Encourage effective teamwork
- Open communication channels

**For Whom**

- Students who receive special education supports and services birth to age 26;
- Those who plan their education.

**Why**

The overall goal is to help students, parents and educators make decisions that improve education outcomes.

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**Where?**

- Mutually agreed upon
- Local
- Virtual

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### How We Do It

Free • Effective • Fast



**Mediation**  
A FREE neutral mediator leads families and schools through a process to resolve conflict and come to a mutual agreement on a plan to benefit the student and improve outcomes.

**Facilitation**  
We help families and schools navigate complex meetings, stay on task, and make sure all points of view are heard by providing a FREE neutral meeting facilitator.

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### Mediation and Facilitation Comparison

Mediation	Facilitation
When you know you disagree.	When you need help navigating complexity.
Goal is to resolve a specific dispute.	Goal is to complete the process efficiently and collaboratively.
Process is established by the Mediator.	Process is established by the school.
Attended by people who disagree.	Attended by the special education team.
Mediator must be neutral.	Facilitator must be neutral.

Both are **voluntary** processes.

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### When to Use Mediation



- Disagreements over
  - Eligibility for programs, services
  - Evaluation interpretations
  - Transition
  - Discipline
  - Service delivery
- Communication and/or relationship issues
- Due Process or State Complaint

Call us early call us often!  
1-833-KIDS-1ST

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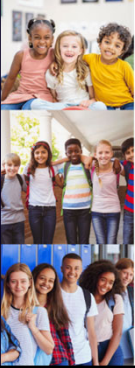
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### The Mediator's Role

- Will**
  - Remain neutral
  - Conduct the mediation
  - Ensure that all parties have equal opportunity to express their ideas and thoughts
  - Make sure everyone abides by rules for appropriate conduct
  - Help the parties stay on the topic of their disagreement
  - Guide the participants towards creating an agreement
  - Record the agreement
- Won't**
  - Take sides
  - Give legal advice
  - Make a decision
  - Enforce decision



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### Scenario 1

Student – "Ally" receives services under an Otherwise Health Impaired qualification and has been having escalating discipline issues.


Family says it's related to bullying. Issues result in a 30-day suspension from the bus.

Family - school relationship is so bad, that the parent is not allowed in the school.

School – says bus video will back up their decision.

### What does this look like?

- Mediator works to get agreement on predominant issue(s) to be resolved
- Mediator asks school to describe situation.
- Mediator asks family to describe situation.
- Mediator will summarize each of the parties' description and ask questions to get at areas of agreement.
- Mediator will build on the identified areas of agreement to help parties develop an agreement that captures all the actions each must take.



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### Agreement

- School will conduct a Functional Behavior Assessment.
- A Behavior Intervention Plan will be created asap.
- BIP to inform amendments to IEP
- Daily data collection will be shared with the parent.

Question: What needs to be included so that anyone who picks up the agreement knows what was agreed upon?



Mediator will open working document called "Mediation Agreement."

The mediator will ask questions to assist the parties in writing a comprehensive agreement. Helping ensure that the who, what, when & where are included for each action item.

Includes

- Issue
- Resolution
- Start Date
- Completion Date
- Indicate whether this Provision will be incorporated as an amendment to student's IEP.
- Signature by School Official and Family

**Remember:** Mediation Agreements are written by the family and school. The mediator cannot decide the issues for them.

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**Other Examples**




*Student is 11 years old, in 6th grade. Functional reading level is 3rd grade, math at 4th grade. There are no reported behavioral issues.*

**Issues:** State Complaint filed over Least Restrictive Environment and Individualized Education Program implementation.

Student in self-contained ASD classroom and parent objected because students in class had much higher support needs in addition to no interaction with general education peers.

**Agreement:** To have daily playground and specials with general education peers and reconsider seating assignments based upon behaviors of classmates.

What is missing from this agreement?



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**Other Examples**



**Issue:** Service on IEP for speech therapy was not provided for almost a year due to staff shortages causing loss of growth and learning. Parent not notified until February and meeting not held until late April.

**Agreement:** To enroll in Extended School Year every day for a month in the coming summer with 30 minutes each day of speech therapy. Assessment at end of ESY. Another meeting before school starts to determine speech therapy during the day and if there is a need for additional speech outside of school hours (Comp ed). If district hasn't hired new teacher, they will pay for outside speech therapist that the parents agree to utilize. Parents will be reimbursed for travel to and from private therapist.



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**Attorneys and Advocates**

**What if one or both parties are represented by an attorney?**

No problem! Attorneys and advocates may participate in mediation to support the parties and the process.

However, mediation is designed to let educators and parents speak for themselves and develop solutions to meet student needs. You may experience a Mediator directing attorneys or advocates to let the parties involved speak. This may even result in something called a caucus.



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### Benefits of Mediation

<div style="border: 1px solid #00a65a; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <span><b>Voluntary</b></span> </div> <div style="border: 1px solid #00a65a; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <span><b>Confidential</b></span> </div> <div style="border: 1px solid #00a65a; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <span><b>Participants control outcomes</b></span> </div> <div style="border: 1px solid #00a65a; padding: 5px; display: flex; align-items: center;"> <span><b>Written, binding agreements</b></span> </div>	<div style="border: 1px solid #00a65a; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <span><b>Participants become more self-sufficient</b></span> </div> <div style="border: 1px solid #00a65a; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <span><b>Solutions remain local</b></span> </div> <div style="border: 1px solid #00a65a; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <span><b>Dispute resolution cost decline</b></span> </div> <div style="border: 1px solid #00a65a; padding: 5px; display: flex; align-items: center;"> <span><b>More time and money spent educating</b></span> </div>
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### When to Use Facilitation

- Complex issue
- Relationships strained
- Need help focusing on student issue(s)
- IEP/IFSP
- Disagreement
- Manifestation Determination Review
- Resolution Session related to Due Process.

**Call us early call us often!**

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### The Facilitator's Role

**Will**

- Receive information about concerns in advance of meeting.
- Acknowledge/Review agenda understanding and meeting guidelines
- Make sure everyone abides by rules for appropriate conduct
- Keep the meeting centered on the student's needs
- Help negotiate disagreements
- Keep the meeting on track and on time
- Conduct meeting if requested.

**Won't**

- Be a part of the team
- Give legal advice
- Take sides
- Make a decision.

**Remember:** Mediators and facilitators are not advocates and are obligated to remain neutral. Advocating for a school or parent could upset the balance between them and make solutions harder to reach.

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**Scenario**

Student – “Jimmy” needs additional support for toileting in preschool.

Outcome: Specific protocol for toileting created as well as to established communication protocols with parent.

Question: What needs to be included so that anyone who picks up IEP can implement toileting protocol?

**What does this look like?**

- Facilitator may or may not “run” the meeting. This is up to the school district.
- They will ensure parents get to share thoughts and ideas.
- They will ensure school gets to share thoughts and ideas.
- Is additional information needed?
- Is the team focused on the student?
- Facilitator will support team by reiterating areas of agreement and ensure recording in the appropriate area of the document.

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**Overarching Goal**



- Improve communication and relationships
- Create safe space to problem solve
- Build collaboration skills
- Improve student outcomes.

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**How To Request FREE Service**  
(Did we mention they're free?)



Call  
1-833-KIDS-1<sup>ST</sup>  
Mikids1st.org



Participate in  
Intake Process



We contact  
parties, arrange  
schedules and  
process  
paperwork.



Parties Meet

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Keep in Touch



Newsletter

**COMMUNICATION CONNECTION**

March 2023 | Issue 18 | Helping Families and Schools Since 1987

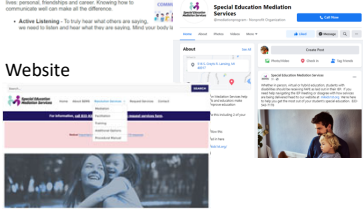
**7 Keys to Achieving Communication Success!**

Communication is a key to success in every aspect of our lives. Getting the message and being heard by those we communicate with can make all the difference.

**Active Listening:** To get the most out of others and ourselves, we need to listen and hear what they are saying. **Relax your body!**

Social Media

Website



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But wait, there's more!



Visit [www.milkids1st.org](http://www.milkids1st.org) to complete form or call (517) 334-0034

**Communication Workshop Topics**

- Dispute Resolution Options in Special Education
- Conflict Resolution and Communication in Special Education
- Discipline for Students with Disabilities
- Effective IEP Team Meeting Participation Techniques
- How to Develop Trusting Relationships Between Families and Schools
- How to Communicate with the Most Challenging Personalities
- Customized upon request.

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Remember SEMS Is...



**FREE**      **FAST**      **CONFIDENTIAL**      **EFFECTIVE**

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### Contact SEMS

 <b>Services</b> 1-833-Kids1st (833-543-7178)	 <b>Program Information</b> 2111 University Park Dr., Ste.550, Okemos MI 48864 Phone: 517.334.0034 Fax: 517.220.4181 Email: info@MIKids1st.org	 <b>Website</b> <a href="http://Mikids1st.org">Mikids1st.org</a>
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## Thank You



Bern Dempsey, Training Coordinator  
 Sue Feenstra, Grant Administrator  
 Taryn Francis, Outreach Representative  
 Beth Kohler, Outreach Coordinator  
 Rebecca Kozlow, Outreach Representative  
 Diane Kullis, Intake Specialist  
 Cheryl Levine, Project Coordinator  
 Laura Zangara, Intake Coordinator




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### We are here to support you!

-  @MichiganAllianceForFamilies
-  @michiganallianceforfamilies
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For more information visit  
[www.michiganallianceforfamilies.org](http://www.michiganallianceforfamilies.org)

Call 800-552-4821  
 En Español 313-217-1060  
 للغة العربية 248-963-0607  
[info@michiganallianceforfamilies.org](mailto:info@michiganallianceforfamilies.org)





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**Michigan Alliance for Families** In collaboration with  


Michigan Alliance for Families is an IDEA Grant Funded Initiative of the Michigan Department of Education, Office of Special Education (MDE-OSE); the Michigan Department of Lifelong Education, Advancement, and Potential (MILEAP); and Michigan's Federal Parent-Training and Information Center (PTIC) funded by the U.S. Department of Education, Office of Special Education Programs(OSEP).

[www.michiganallianceforfamilies.org](http://www.michiganallianceforfamilies.org)  
1-800-552-4821  
[info@michiganallianceforfamilies.org](mailto:info@michiganallianceforfamilies.org)

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